

Frontier Days, Inc
P O Box 177
Arlington Heights, IL 60006-0177
Telephone: (847) 577-8572 Website: www.frontierdays.org



43rd Annual Outdoor Craft and Marketplace June 30th and July 1st, 2018

APPLICATIONS: Applications will be accepted on a **FIRST-COME, FIRST-SERVE BASIS**. **Application deadline is JUNE 1, 2018.**

If your application is received prior to June 1st, we will try to accommodate all requests for the same space as last year. **Your application must include the following:**

- Your application form
- Your \$125 check or money order for EACH 10 X 10 foot booth. Please do not mail cash.
- Several photos of your merchandise (**new vendors only**). Please enclose a stamped, self-addressed envelope so that we can send confirmation information.

ENTRANCE FEE: A signed check or valid money order **MUST** accompany your application form. Your check may not be deposited immediately.

ACCEPTANCE: Check the Frontier Days, Inc. website: www.frontierdays.org and look under "Marketplace" for further information and a copy of the Marketplace layout. Confirmation letters and parking permits will be sent out upon receipt of application and payment.

SETUP AND DEPARTURE HOURS: The Marketplace is open from **10 AM to 7 PM on Saturday** and **10 AM to 6 PM on Sunday**. Set up on Saturday is between 7 AM and 9 AM. Volunteers may be available to help unload and reload at the beginning and ending of each day. If you plan on setting up before 7 AM, no help will be available. Departure time is 8 PM Saturday and 8 PM on Sunday. **WE EXPECT ALL VENDORS TO REMAIN OPEN UNTIL 7 PM ON SATURDAY AND 6 PM ON SUNDAY**. The Marketplace area must be vacated by 8 PM Sunday. There are **NO RAIN DATES AND NO REFUNDS!** Also, there is no electricity or water available for the booths.

VENDORS: Frontier Days, Inc. and the Marketplace Committee have the right to select vendors and crafters, to close down booths and ban sales or displays of offensive wares and/or services. Sales of ANY TYPE of WEAPONS, AMMUNITION, FIREWORKS, TOBACCO PRODUCTS, PRODUCTS PROMOTING OBSCENITY OR PROFANITY as well as used clothing, food and/or beverages is **ABSOLUTELY PROHIBITED**.

SPACES: Spaces are 10 X 10 feet each so that they will accommodate canopies or pop-up tents.

LAYOUT: We try to group crafters with crafters and vendors with vendors. We will continue to use small clusters of booths in an attempt to increase customer traffic flow. A crafter is defined as a person selling art or craft items that have been hand crafted. A vendor is defined as a person selling previously purchased items. Frontier Days, Inc. will **NOT** accept any business vendors selling intangible goods or services (such as travel packages, medical providers, insurance products, home improvement services, etc.).

SECURITY: A security guard will be on duty overnight Saturday in the Marketplace area. We discourage leaving cash, valuables or high-value merchandise overnight. If you choose to leave items, you will do so at your own risk and a signed release waiver is required.

AMENITIES: We provide nearby toilet facilities and refuse cans. A variety of food and beverage items are available for purchase a short distance away.

CONTACTS: To obtain a copy of this application, go to www.frontierdays.org, select Marketplace and scroll to the bottom of the page. For inquiries, 1) send an email to marketplace@frontierdays.org, or 2) call Frontier Days, Inc. at 847-577-8572, access the Marketplace mailbox (option 3), and leave a voice message. Your call will be returned in a timely fashion. Please keep in mind that Frontier Days is an all-volunteer organization.